

## Modern Slavery Bill Coordinator: Consultancy Contract Terms of Reference

|                           |   |
|---------------------------|---|
| Consultant's Role         | Coalition Coordinator: Modern Slavery Bill campaign   |
| Line Management           | CORE Director   |
| Job Purpose:              | To coordinate coalition activities to bring about a Transparency in Supply Chains amendment to the Modern Slavery Bill, in keeping with agreed strategy |
| Duration:                 | Four months, with immediate start   |
| Fee:                      | £200 per day depending on experience  |
| Days/Hours:               | 2-3 days/week subject to negotiation  |
| Location:                 | Central London with possible option to work from home part-time   |
| Deadline for applications | 12 noon, Wed 8 October 2014   |
| Interviews                | Week beginning 13 October 2014  |

### About CORE

CORE is the UK civil society network on corporate accountability. We bring together experience and expertise on international development, the environment and human rights from NGOs, academics, trade unions and legal experts. Member organisations include Amnesty International, Oxfam, Friends of the Earth and WWF. CORE's aim is to reduce business-related human rights and environmental abuses by ensuring companies can be held to account for their impacts both at home and abroad, and to ensure access to justice for people adversely affected by corporate activity.

CORE's work is led by its executive director and by a board of experts in the field of corporate accountability. For more information see [www.corporate-responsibility.org](http://www.corporate-responsibility.org)

### The campaign

**We want the government to take action to end slavery in UK company supply chains. We are campaigning for the Modern Slavery Bill to be amended to require large companies to report on what they are doing to identify and address modern slavery in their international supply chains.**

The Modern Slavery Bill is currently before Parliament. The Bill is an important step towards achieving the goal of ending slavery. The addition of supply chain transparency measures would ensure that UK businesses and businesses operating in the UK do not sustain and benefit from slavery, while creating a level playing field for all businesses that are taking steps to address slavery in their operations. MPs of all parties support adding a supply chain transparency measure to the Bill and investors and businesses have written to the Prime Minister calling for a legal requirement on transparency.

## The role

This is a great opportunity for a dynamic, well-organised and tenacious individual with excellent coordination and inter-personal skills to work on a live legislative process, within a campaign that already has considerable support from a wide range of organisations in the corporate accountability and anti-slavery movements.

## Assignment description – main responsibilities

|           |   |   |
|-----------|---|---|
| Strategy  | <i>Coordination</i>                     | <ul style="list-style-type: none"><li>Coordinate the work of CORE members and other interested organisations in implementing the campaign strategy for bringing about a Supply Chain amendment to the Modern Slavery Bill.</li></ul>  |
|           | <i>Strategic external relationships</i> | <ul style="list-style-type: none"><li>Build and maintain relationships with key allies in Parliament and among the business and investor communities;</li><li>Act as civil society liaison &amp; information point on activity relating to the campaign strategy.</li></ul>   |
| Delivery  | Give effect to influencing strategy     | <ul style="list-style-type: none"><li>Produce succinct briefings for key targets;</li><li>Collate, maintain and share as appropriate political intelligence about key influencers and blockers;</li><li>Organise meetings and events in Parliament, in conjunction with relevant APPGs (e.g. Human Rights; International Corporate Responsibility etc.)</li></ul> |
| Resources | Harnessing resources                    | <ul style="list-style-type: none"><li>Make effective use of resources available via CORE's members, especially with regard to advocacy and mobilisation, harnessing these resources to give effect to the strategy.</li></ul>   |

## Person specification

### Essential:

- Strong co-ordination skills
- Excellent inter-personal skills, with the ability to build effective relationships with a range of individuals in organisations across sectors
- Experience of working with parliamentarians
- Well-organised with strong attention to detail
- Effective written and verbal communications skills, targetting diverse audiences
- IT literate including Word, Excel, web etc.
- Ability to prioritise own workload in a pressured context

### Desirable:

- Experience of NGO coalitions/networks
- Experience of delivering campaign activities (e.g. events, briefings, press releases)
- Understanding of current human rights and business issues

## Application Process

Send your **CV (max. two A4 pages)**, and a **covering letter (max one A4 page)**, setting out briefly how you meet the person specification, via email to CORE's Director Marilyn Croser: [marilyn@corporate-responsibility.org](mailto:marilyn@corporate-responsibility.org) Any queries about the role should also be sent to Marilyn. Secondments welcome.